Kitchen
- ○ Clean counter tops
- ○ Clean microwave inside/outside
- ○ Wipe down cabinets/hardware
- ○ Clan outside of appliances
- ○ Clean refrigerator inside
- ○ Clean range vent/filter
- ○ Clean and sanitize sinks
- ○ Sweep and wash floors
- ○ _____
- ○ _____

Dining Room
- ○ Clean windows/window treatments
- ○ Clean/polish table and chairs
- ○ Sweep/mop hard floors
- ○ Vacuum carpets/area rugs
- ○ _____
- ○ _____

Bathrooms
- ○ Clean/sanitize sinks
- ○ Clean/sanitize tubs, shower, toilet
- ○ Clean mirrors and glass
- ○ Clean and polish fixtures
- ○ Dust light fixtures and bulbs
- ○ Wash floors
- ○ _____
- ○ _____

Bedrooms
- ○ Change sheets
- ○ Dust furniture/shelves
- ○ Vacuum floor
- ○ Wash windows
- ○ Empty wastebaskets
- ○ Dust/mop baseboards
- ○ Put away clean laundry
- ○ _____
- ○ _____

Living Room
- ○ Dust all hard surfaces/shelves/blinds
- ○ Vacuum carpets/area rugs
- ○ Sweep/mom hard floors
- ○ Vacuum upholstered furniture
- ○ Polish wood
- ○ Clean windows/window treatments
- ○ _____
- ○ _____

Office
- ○ Dust office surfaces/equipment
- ○ File or toss loose mail/paperwork
- ○ Clean windows/window treatments
- ○ Sweep/mop hard floors
- ○ Vacuum carpets/area rugs
- ○ _____

Stairs/Entry/Hallways
- ○ Steam clean carpets/area rugs
- ○ Sweep/mop hard floors
- ○ Dust cobwebs; ceiling/baseboards
- ○ Clean windows/window treatments
- ○ _____
- ○ _____

Laundry/Utility Room
- ○ Clean washer and dryer exteriors
- ○ Clean inside rim of washer
- ○ Change/clean lint traps
- ○ Dust light fixtures and bulbs
- ○ Empty wastebasket
- ○ Sweep and mop floor
- ○ Clean laundry sink and fixtures
- ○ Clean laundry counter/hamper

Basement/Garage
- ○ Empty wastebaskets
- ○ Organize/dust shelves
- ○ Sweep/mop floor
- ○ Put away tools/supplies
- ○ _____